

# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

## **SAMEER GANDHI KALA MAHAVIDYALAYA MALSHIRAS**

SAMEER GANDHI KALA MAHAVIDYALAYA, PILIV ROAD, MALSHIRAS, TAL.  
MALSHIRAS, DIST. SOLAPUR, STATE. MAHARASHTRA, PIN. 413107  
413107

[www.hspsmalshiras.org](http://www.hspsmalshiras.org)

**SSR SUBMITTED DATE: 27-02-2018**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**February 2018**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

The college is located in the rain shadow area of Eastern Ranges of Sahyadri Ghats. The great visionary social worker and veteran politician Honorable late Vishnupant Kulkarni took wise decision to establish a college for needy students. The college established as Sameer Gandhi Kala Mahavidyalaya, Malshiras in 15th July 2004. Initially the college was affiliated to Shivaji University, Kolhapur. But in 2004, the college affiliated to newly established University of Solapur as per the policy of State government.

The college stated motto “Vidya Eva Dhanam” means ‘the knowledge is our permanent property’. Initially, the college was housed in parent institute named Shri Hanuman Shikshan Prasarak Sanstha, Malshiras. But now situation has changed; now college has owned seven acre land and beautiful campus with playground. The campus is neat, pollution free. The college started on Permanent non-grant basis, merely 56 student strength and Arts faculty but now 262 students Arts Faculty. The college has an undergraduate discipline Arts. In the faculty of Arts, we are having five undergraduate departments like Marathi, Hindi, History, Economics and Geography. For the development of multidimensional and all round development of student, college facilitate co-curricular and extra-curricular activities like NSS, Sports, Cultural and extension services for character and capacity building of students. For the quality concern the assessment and accreditation of higher education is almost essential. It is our pleasure to participate in the 1st cycle of accreditation.

### Vision

“Remove the darkness of illiteracy from the society with light of knowledge and produce cultured human resource.”

### Mission

- To empower socially, economically and educationally marginalized sections of the rural society of the region.
- Make the students knowledgeable, cultured & responsible citizens.
- To cultivate national integrity, social awareness, scientific attitude, and self-esteem among the rural masses through appropriate education.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Good and Active governing body.
- Well qualified and experienced teaching staff.
- Well-equipped Library and Computer Lab.
- Integrated ecosystem comprising of academics, placements, students’ development
- Partnership with Banking through MoUs.

- Arrangement of Skill base activities.
- Scholarship schemes of Government.

### **Institutional Weakness**

- Unable to receive fund from Government and UGC.
- Lack of transportation.
- Shortage of college facility due to fund.

### **Institutional Opportunity**

- To Start 2nd Division of B.A.
- To start departments of special subjects like English at UG Level
- To Start Science and Commerce UG Faculty.
- To start PG Programs.

### **Institutional Challenge**

- Encourage the students to participate in co-curricular and extra-curricular activities, N.S.S., Sports, etc.
- To bring down the dropout rate.
- To develop the personality of socially and economically backward students and boost them with confidence.
- To introduce skill oriented courses.
- Keeping pace with the rapid change in higher education.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The institution has framed clear vision and mission, which are communicated to all its stakeholders. The institution offers one Under Graduate program and arrangement of various co-curricular activities which provide the adequate flexibility to graduates framed by affiliating university with elective options. The curriculum of UG program is framed by affiliating university, but the curriculum of skill oriented courses is framed by the institution. The programs of the institution are implemented in tune with its goals and objectives.

The practices such as preparing and maintaining teaching plan, academic diary, home assignments, tutorials, seminars, curriculum feedback etc. which help to imparting of knowledge and effective transaction of the curriculum. Different extension departments are available to support curricular activities. Faculty members incorporate ICT facilities which are integral parts of our teaching learning. Students are encouraged to take part in co-curricular and extra-curricular activities such as N.S.S, Sports, and cultural activities, which entertain and inculcate social awareness. To keep the curriculum up to date and relevant to the needs of society, the faculty members suggest changes in the curriculum. The college invites experts from various fields to share their knowledge. The institution has developed the feedback system, which has been proved useful for evaluation of faculties

## **Teaching-learning and Evaluation**

Transparency and systematic mechanism are adopted in the admission process. The institution strictly follows the rules, regulations and the guidelines of the University and norms of Govt. of Maharashtra. The institution maintains transparency in admission process by 'First Come First Serve basis. The institution has formed the separate Admission Committee, Various committees are formed and annual teaching plan is prepared. At the initial stage, faculty members identify the diverse needs of the students. It also emphasizes on ICT oriented teaching-learning methods. The academic progress of students is carefully and continuously monitored. The regular assessment of the students is done through the internal assessment. The institution prepares academic calendar. The College gives '*Vishnupant Kulkarni Scholarship*' for economically backward students. The student centric methods are followed in teaching and learning process such as Role Play, Group Discussion, and Presentation etc. which proves helpful to understanding the concept.

## **Research, Innovations and Extension**

The institution has formulated a Research Committee to co-ordinate, monitor and promote the research activities. The faculty is involved in individual and collaborative research activities like paper presentation, participation in seminars, workshops, conferences and publication at National and International Journals. Four faculty members have completed their Ph.D. One faculty has submitted his Ph.D. thesis and another faculty member have registered for Ph.D. Five members have completed M.Phil. One faculty has registered M. Phil. Adequate budgetary provision is made in the budget for research. The institution provides various facilities for research such as internet, computer lab, and central library. The institution provides scope for its faculty members to offer consultancy. The institution also organized State level Elocution Competition which helps to cultivate intellectual, scientific and socio-cultural awareness among the rural masses. N.S.S. unit has organized activities like Health, AIDS and Environmental Awareness Programs, Tree Plantation Programs, Gram Swachata Abhiyan, Blood Donation Camps etc. To create responsibility among the students about various social issues. The institution promotes institution neighborhood network through N.S.S. unit.

## **Infrastructure and Learning Resources**

The college is sufficiently well-endowed in terms of physical infrastructure. The main campus is spread over seven acres of land. The infrastructure involves spacious class rooms, proper lighting and ventilation, seating arrangements with proper visibility for both students and teachers. There is facility of canteen, common room for girls, pure drinking water. The college has a separate administrative section. The Library has adequate space, large number of books, journals, e-learning resources, internet, and other supported facilities. The college has also fully furnished and equipped Computer Lab for the students and staff. All the computers have LAN and wi-fi facility. There is a Seminar hall with LCD Projector and other facilities for conducting various programs. The college has a Gymnasium Hall with power back up facility. The institution has made adequate arrangements for the maintenance and upkeep of the institutional infrastructure.

## **Student Support and Progression**

The institution extends its support to the socially and economically weak students, especially SC, ST, OBC and General Category in admission adhering to Government norms. The institution has introduced '*Vishnupant Kulkarni Scholarship*' for the economically backward students. Seventy percentage students got the advantage of scholarships from State and Central Government. Students are made aware of the importance of higher education through counseling cell, Parent-teacher meet and department meetings to reduce dropout rate, ensure their successful completion and pass in the programs. Encouragement for student participation in games, matches, cultural, co-curricular, extra-curricular activities and competitions in and out of the college, has brought laurels to the individuals and the institution. The college have Discipline Committee, Anti-Sexual Harassment Committee and Anti-Ragging Committee to monitor and guide the students. Students are motivated to present and publish their articles in college annual magazine '*Vaishnav*'. Through website, the institution provides necessary details to the students.

In order to enhance the skills of students, various capability enhancement and development schemes are implemented in the institute. Career Counselling is organized by Training & Placement cell. Soft skill development, Personal Counselling is taken for development of skills in students. Remedial coaching is provided for slow learners. For timely redressal of student grievances including sexual harassment and ragging cases has set up transparent mechanism by the college for smooth functioning of the administration. The college has an Alumni Association as well as Grievance Redressed Cell.

### **Governance, Leadership and Management**

The college Local Management Committee / College Development Committee and the board of Management are the responsible authority to design and implement its quality policy and plans. The institution has ensured an efficient internal co-ordination and monitoring system for effective implementation and improvement. The members of the LMC/ CDC are from all stakeholders and HEI. The Management fully encourages and supports to the HoI, HoDs and all faculty members to involve in various institutional processes. The institution supports and co-operates the faculty and administrative staff to avail all the welfare schemes provided by UGC, Govt. of Maharashtra and Govt. of India. The institution conducts the meetings of HoI, HoDs, Student Council, Alumni, Parents, Staff, etc. frequently regarding academic performance of the staff and students. Regular Audit of all accounts is done. The institution has collaboration with Solapur Janata Co-operative Bank, Malshiras and Bank of India, Malshiras to help the staff economically. Institution gives staff the extension, permanency, educational and material support in problematic conditions.

### **Institutional Values and Best Practices**

The institution has been consciously conducting Green Audit of its campus and facilities. The institution is honestly and effectively working towards attaining its goals and mission of bringing change in attitude through both curricular and extra-curricular activities for building better and prosperous society. The institution promotes inclusive practices for social justice and better stakeholder relationships. The institution has planted the trees in and outside the campus. The college building is designed and constructed in such a way that maximum natural light and ventilation is received in each room. The institution has made several innovations which have helped smooth functioning of the institution. These innovations are in academics, administration and other levels of the college working. The institution organizes Blood Donation Camps, Health Checkup Camps, Rallies, Various Cultural Activities, etc. The institution has introduced '*Vishnupant Scholarship Scheme*' for the economically backward students. The institution runs many innovative practices which have contributed to the achievement of the institutional objectives and contributed to the quality improvement of the

core activities. Among them the college has cited two best practices i.e. 'Skill Oriented Courses' and 'State Level Elocution Competition' for students and citizens.

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Sameer Gandhi Kala Mahavidyalaya Malshiras
Address	Sameer Gandhi Kala Mahavidyalaya, Piliv Road, Malshiras, Tal. Malshiras, Dist. Solapur, State. Maharashtra, Pin. 413107
City	Malshiras
State	Maharashtra
Pin	413107
Website	<a href="http://www.hspsmalshiras.org">www.hspsmalshiras.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Gejage Devidas Sadhu	02185-235056	8888766543	-	sgacmalshiras@gmail.com
IQAC Coordinator	Mane santosh Pandurang	02185-	8888454089	-	manesantosh6065@gmail.com

Status of the Institution	
Institution Status	Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
-----------------------	--

Date of establishment of the college	15-07-2004			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Maharashtra	Solapur University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>			<b>Date</b>	
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Sameer Gandhi Kala Mahavidyalaya, Piliv Road, Malshiras, Tal. Malshiras, Dist. Solapur, State. Maharashtra, Pin. 413107	Rural	7	1895.129

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Geography	36	B.A II	Marathi	20	15
UG	BA,Marathi	36	B.A II	Marathi	20	15
UG	BA,Economics	36	B.A II	Marathi	20	11
UG	BA,History	36	B.A II	Marathi	20	11
UG	BA,Hindi	36	B.A II	Hindi	20	3

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				20			
Recruited	0	0	0	0	0	0	0	0	6	1	0	7
Yet to Recruit	0				0				13			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				9			
Recruited	0	0	0	0	0	0	0	0	6	3	0	9
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				8
Recruited	4	0	0	4
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	6	1	0	7

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	6	3	0	9

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
		UG	Male	189	0	0
	Female	73	0	0	0	73
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	12	22	23	17
	Female	5	9	5	9
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	1	0	0	0
	Others	0	0	0	0
OBC	Male	30	71	80	81
	Female	16	44	63	63
	Others	0	0	0	0
General	Male	10	12	13	7
	Female	4	11	6	6
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>78</b>	<b>169</b>	<b>190</b>	<b>183</b>

### 3. Extended Profile

#### 3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 1

Number of self-financed Programmes offered by college

Response : 3

Number of new programmes introduced in the college during the last five years

Response : 3

#### 3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
183	190	169	78	135

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
170	170	170	170	110

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
43	34	14	12	70

Total number of outgoing / final year students

Response : 43

#### 3.3 Academic

**Number of teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
12	12	12	14	15

**Number of full time teachers year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
12	12	12	14	15

**Number of sanctioned posts year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
20	20	20	20	20

**Total experience of full-time teachers****Response : 13****Number of full time teachers worked in the institution during the last 5 years****Response : 65****3.4 Institution****Total number of classrooms and seminar halls****Response : 11****Total Expenditure excluding salary year wise during the last five years ( INR in Lakhs)**

2016-17	2015-16	2014-15	2013-14	2012-13
37	37	103	94	23

**Number of computers****Response : 20**

**Unit cost of education including the salary component(INR in Lakhs)**

**Response : 154**

**Unit cost of education excluding the salary component(INR in Lakhs)**

**Response : 103**

NAAC



## 4. Quality Indicator Framework(QIF)

---

### Criterion 1 - Curricular Aspects

---

#### 1.1 Curricular Planning and Implementation

**1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

For effective implementation of curriculum, the institution develops and deploys action plan through-

**Academic Calendar :**

- Before the commencement of every academic year, the institution prepares institutional academic calendar in line with the academic calendar of the affiliated University.

**Time Table :**

- The Academic Planning Committee prepares the time table as per the structure of curriculum of the affiliating University and curriculum designed by institution for skill oriented course

**Teaching plans:**

- Faculty member prepare teaching plan for first and second term semester separately with the help of teaching diary.
- The Principal and Head of the Department take the review of teaching plan time to time.

**Teaching Methods:**

- The curriculum is effectively imparted through conventional Lecture method as well as effective regular Presentations, Seminars, Group Discussions, Role Play, Question-Answer methods, Assignments and innovative teaching methods with the help of ICT.
- Educational, Geographical, Historical trips are arranged every year.

**Tests, Tutorials & Home Assignments:**

- Subject wise tests conducted per month or per topic.
- Tutorials and Home Assignments are conducted twice in year.

**Examination:**

- Physical test is conducted at the end of the year only for B.A.. I Students

- University exams are conducted twice in a year.

**Feedback:**

- Feedback on curriculum is collected from faculty in their departmental meeting
- Feedback from students on curriculum is considered for effective implementation of curriculum

**Follow up:**

- Departmental performance review is conducted by all the members.
- The review is made by the Head of the Institution along with respective Head of the Department.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**1.1.2 Number of certificate/diploma program introduced during the last five years****Response:** 3**1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	0	0

File Description	Document
Minutes of relevant Academic Council/BOS meetings	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Details of the certificate/Diploma programs	<a href="#">View Document</a>

**1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years****Response:** 0**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Details of participation of teachers in various bodies	<a href="#">View Document</a>

## 1.2 Academic Flexibility

<b>1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years</b>	
<b>Response: 0</b>	
1.2.1.1 How many new courses are introduced within the last five years	
<b>File Description</b>	<b>Document</b>
Details of the new courses introduced	<a href="#">View Document</a>

<b>1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</b>	
<b>Response: 20</b>	
1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
Response: 1	
<b>File Description</b>	<b>Document</b>
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

<b>1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years</b>				
<b>Response: 6.56</b>				
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years				
2016-17	2015-16	2014-15	2013-14	2012-13
22	17	20	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

#### Response:

#### Gender Issues

- Being a co-education Institution, we are aware of gender sensitization
- The institution has women Forum and Anti-Sexual Harassment Committee which take care of female's problems.
- The institution arranges mother's-parents meets, lecture series for women as well as medical check-up camps.
- The institution organizes various sensitization programs such as Guest Lectures, Group Discussion, Legal Aspects, political aspects etc through "Elocution Competition."
- Solapur University has introduced some topics related to Gender education in the subjects of Economics, Geography, Political Science and Languages etc.
- Organizes rallies and slogan competitions against women exploitation.

#### Environmental Education:

- Environmental education is an integral part of the university syllabus.
- Tree plantation, environmental and rainwater harvesting awareness campaigns are organized by NSS department of Institution
- The Compulsory subject 'Environmental Studies' in B.A. II, creates awareness regarding environmental issues among the students.
- People are made aware of the environmental issues by arranging rally on the occasion of "*Vasundhara Day on 22 April " every year.*"
- Environment awareness activities such as poster painting competitions, essay competitions, etc.

#### Human Rights:

- Institution organized lectures of experts on Human Rights.

#### Moral and ethical values.

- 'Every year on the occasion of 'Sant Dyaneshwar Maharaj Palkhi Sohala', NSS Volunteer help to organization of program.
- Guest lectures on ethical and moral issues are conducted.

- Through NSS creates a social, Moral, Ethical awareness among students.
- Students participate in various programs such as Hemoglobin Test Camp, Personality Development Program, Blood Donation Camp, Tree Plantation Camp, Rallies, Sanitary work, Superstition etc. So these programs inculcate moral, Ethical, Social and Human values among the students

#### **Employable and life skills-**

- Skill oriented lectures are conducted in the Institution.
- Arranges State level Elocution Competition, Group Discussions and Essay Writing competitions etc.

#### **Better career options**

- Competitive Exam Guidance Cell provides corridor to choose better career options in global and local market
- Lectures of UPSC,MPSC cleared candidates inspire the students to choose best option for their future.
- Institution displays job advertisements on notice boards every week.

#### **Community orientation**

- Institution celebrate great leaders birth and death anniversaries to make the students aware about national integrity and equality.
- The activities like AIDS awareness rally and blood donation camps are organized by the Institution.
- The activities like environmental awareness such as nonconventional and conventional energy, disaster management general health, tree plantation, water conservation, women empowerment, female facility etc. are undertaken by the College.
- NSS Department organized special camps on 'Disaster Management & Leadership' and 'Youth for Cleanliness'

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### **1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years**

**Response: 3**

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 3

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>

<b>1.3.3 Percentage of students undertaking field projects / internships</b>	
<b>Response:</b> 9.92	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 26	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise</b></p> <p><b>A. Any 4 of the above</b></p> <p><b>B. Any 3 of the above</b></p> <p><b>C. Any 2 of the above</b></p> <p><b>D. Any 1 of the above</b></p> <p><b>Response:</b> B. Any 3 of the above</p>	
File Description	Document
Any additional information	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p>
---

**D. Feedback collected****Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

NVAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.21

##### 2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 48.74

##### 2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
183	190	169	78	135

##### 2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
340	340	340	340	220

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years



**Response:** 84.34

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
170	170	146	64	108

**File Description****Document**

Institutional data in prescribed format

[View Document](#)

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

We have a streamlined mechanism for continuous monitoring and evaluation of the Students. We are considering two grade factors for identifying the level of students. This System helps to identify slow learners & advance learners.

**Students are identified based on:**

1. Performance in Internal Exam.
2. Performance in Snap test taken in the first 15 days after joining.

**Advanced learners special programs**

- Advanced learners are encouraged by their teachers to appear for competitive exams and they are provided with reference material.
- Faculty encourage and guides to advanced learner to participate in seminars, conferences, various competitions etc.
- Faculty creates research awareness among them.
- The library is well stocked with books and journals for advanced reading. The library has a facility of accessing online books and journals.
- Advanced learners are asked to refer reference books and magazine.
- Institution & Faculty awarded prizes for advanced learner
- They are encouraged to participate in research paper presentation and poster competitions
- The institute has a computer laboratory where students are free to access internet through which they can browse the required information.

**Slow learners special programs**

- Slow learners are boosted through extra classes.
- Faculty encourage to slow learners to participate in various curricular, co-curricular and extracurricular activities to cope up with the other students
- Staff members personally contact and convince students and their parents to continue further education.
- Parents are also sensitized about the significance of education during the parent's meet.
- Remedial classes are organized to clarify doubts.
- Motivational classes are conducted to improve the mental ability of student to analyze problems and to encourage student to regularly attend classes.
- Bilingual explanation and discussions are imparted to the slow learners after the class hours for better understanding.
- Provision of simple and standard lecture notes/course materials.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 2.2.2 Student - Full time teacher ratio

**Response:** 16.38

File Description	Document
<a href="#">Institutional data in prescribed format</a>	<a href="#">View Document</a>

### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0

#### 2.2.3.1 Number of differently abled students on rolls

File Description	Document
<a href="#">Institutional data in prescribed format</a>	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

**Response:**

We provide a course mission that fosters a learning environment that nurtures exploration and critical

thinking.

**Experiential learning** is a process of learning through experience. Experiential learning considers the individual learning process. A group of students are allotted to a faculty member who looks after them and nurtures them with his/her experience in real object/ field visit.

**The Participatory learning** environment can also refer to specific forms of advanced learning techniques that are based on both situated and constructionist principles. It includes activity learning, group discussions, and case studies, surveys, describing visual images and tours and excursions. Active learning is a form of learning in which teaching strives to involve students in the learning process more directly than other methods.

**Collaborative learning** is an approach to teaching and learning that involves groups of students working together to solve a problem, complete a task, or create a product during this interactions, the learner creates a framework and meaning to the discourse. It is like group discussions, where a group of eight or ten students are allotted a particular topic of subject and they are given specific period of time to analyse the concept, and to discuss and at last presented in classroom. Both positive and negative feedback is collected from the students and staff.

**Problem Solving Method-** There are many different problem-solving steps and methods, but the one we generally teach our students is:

1. Identify and define the problem.
2. Analyze the problem; frame its scope and significance.
3. Identify or formulate possible solutions.
4. Evaluate the strengths and limitations of those solutions.
5. Select and defend the best solution.

The first step is to identify and define the problem. Next to focus on the problem, but not on idea. It is important to think through all aspects of the problem before even considering solutions, because doing so will cloud your true understanding of the problem.

### **2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.**

**Response:** 56.25

#### **2.3.2.1 Number of teachers using ICT**

**Response:** 9

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Provide link for webpage describing the " LMS/ Academic management system"	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 16.38

#### 2.3.3.1 Number of mentors

Response: 16

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	<a href="#">View Document</a>

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

**1. Creative Teaching-** Faculty take the help of creative tools to stimulate creativity. Include playful games or forms of visual exercises that will excite the young minds and capture their interest.

**2. Audio & Video Tools-** Faculty used audio-visual materials in their teaching. Supplement textbooks with models, filmstrips, movies and pictorial material. Use info graphics or other mind mapping and brain mapping tools that will help their imagination thrive and grow.

**3. “Real-World” Learning-** Faculty link lessons to real world learning. Infusing real world experiences into your instructions will make teaching moments fresh and enrich classroom learning. Relating and demonstrating through real life situations, will make the material easy to understand and easy to learn.

**4. Brainstorm-** Faculty make time for brainstorming sessions into their classrooms. These sessions are a great way to get the creative juices flowing.

**5. Classes Outside the Classroom-** Some lessons are best learnt, when they are taught outside of the classroom. College Organize field trips that are relevant to the lessons or just simply take students for a walk outside of the classroom.

**6. Role Play-** Teaching through role play is a great way to make children step out of their comfort zone and develop their interpersonal skills.

**7. Storyboard Teaching-** Teacher taught the topic with the help of story telling.

**8. Puzzles and Games-** Faculty member conduct puzzles and games.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 65

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 8.1

#### 2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	0	1	1	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

### 2.4.3 Teaching experience of full time teachers in number of years

Response: 0.81

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	<a href="#">View Document</a>

### 2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 4.1

#### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	1	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

##### 2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

One of the major components of the college is examinations. The entire effort put in by the teachers on teaching and the student on learning is centered on getting good results in the examinations. Several committees and commissions were constituted from time to time to suggest reform in education in general and examinations in particular.

- Solapur University syllabus and academic calendar is followed through the academic year.
- Question papers are prepared by the individual faculty member, with the help of previous year question papers.
- The question papers are submitted to the Examination-in-charge in a closed envelope, much prior to the examination.
- On the day of examination, Principal reveals the question paper and the examinations are conducted under strict scrutiny of supervisor.
- The faculty members are asked to submit the evaluated answer sheets within 7 days of completion of examination.

- The College also provides an opportunity to students, who have failed/have been absent in one paper in the Internal examinations, to write that one examination on their demand, so that they would not lose a precious year in their academic career.
- Students, who are doing well in their sports career, are also encouraged to pass the examinations through re-examinations.
- Absent/ Fail Student has given a set of question paper prepared by faculty and is asked to write an assignment on it and then a re-examination date is provided to the student. He/she is also given attendance consideration if he/she can submit the letter from the concerned sports authority; regarding his/her sports meet.
- Each faculty member here is considered as mentee to a group of students. A group of students from each class is handed over to the concerned faculty.
- The faculty should be able to guide their respective group through proper channels and must look after their examination results.
- Faculty is considered responsible for the attendance also. He/she can report to the student's parents, if the result is not up-to-the-mark.
- Year wise project submission conducted by the college management, which helps to increase the knowledge of subject as well as creates interest in studies for the students.

The methods of CIE as follow.

1. Group Discussion.
2. Seminar
3. Assignment
4. Survey Method
5. Psychological Test.
6. Interview
7. Elution Competition
8. Sports Competition
9. Unit Test

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

#### Response:

- Internal assessment in college is so transparent that every student has an idea about the standard internal evaluation process of the theory and practical subjects.
- The institute follows the regulations of Solapur University.
- Marks of the examinations (Theory and Practical) are displayed in the department notice boards within a week time.
- Marks obtained in all examinations are noted down in ledger.
- Slow learners are permitted to improvise their marks by rewriting the examination if they have scored low.

- All such modifications are displayed in the department notice boards for student reference.
- Head of the departments are allowed to look at the re-examinations for the slow learners.
- The college prepares an Academic Calendar in line with university calendar prior to the commencement of the academic year in consultation.
- The College organizes programs to acquaint themselves with the rules and regulations of the affiliating university,
- The college atmosphere, examinations, and evaluation process, Extra-curricular activities organized in the college.
- There are parent-teacher meeting conducted at the starting of every semester to acknowledge the parent regarding his ward's improvement in examinations.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

College has created a mechanism for redressal of student's grievances related to academic and non-academic matters, such as assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by colleague students or teachers etc.

- There are Grievance Redressal Committees at the Institute levels to deal with the grievances of the students.
- Mid examinations are conducted according to the academic calendar provided by the Solapur University.
- Institution prepares an examination timetable according to the academic calendar provided by Solapur University and examination department showcases it much prior to the commencement of classes.
- Pattern of examination is given by faculty members in their respective classes.
- To increase transparency about marks in student community, marks are noted down by an office clerk in a ledger and students are allowed to see their marks.
- An examination grievance cell is present to look after the issues. It consists of a committee with Principal as chairman and Head of examination department as Deputy Chairman.
- Examination Grievance committee are deal with all the Grievances directly which are related to the common problems at Institute level both academic and administrative nature.
- This committee will also entertain the appeal filed by the students' against the decision of the programme level committee.
- There is a procedure for filing any grievance or any program related grievance shall make an application first to the Principal with a copy to the HoD.
- The Principal, after verifying the facts, was try to redress the grievance within a reasonable time, preferably within a week of the receipt of application of the student.
- If the student is not satisfied with the verdict or solution of the Programme Principal, then the same should be placed before the committee.
- If the student is not satisfied with the decision of committee, he/she can submit an appeal to the Institutional Chairman within a week from the date of the receipt of the reply from the committee, addressing to the Principal and copy to Deputy Director of college.
- The Head of Institute, after verifying the facts after discussion with the Chairman of the committee,



shall either endorse the decision of the committee or shall pass appropriate order in the best possible manner within a reasonable time, preferably within 10 days of receipt of application.

- While dealing with the complaint, the Committee at all levels shall observe law of natural justice and hear the complainant and concerned people.
- The institute tries to satisfy the needs of both student and the college.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

- College of Arts adheres to the academic calendar followed by the Solapur University.
- A committee of academic calendar is formed by the institution.
- The committee consisting of Principal and Head of Examinations prepare the academic calendar well in advance before the commencement of the semester.
- Academic calendar outlines the semester class work schedule, internal examination schedule and external examination schedule.
- The faculty members of the concerned department gather the lists of courses for the coming semester.
- The Head of the Department finalizes the Paper allocation for the faculty members based on their choice and area of interest or expertise.
- The faculty members before the commencement of semester prepares the lesson plan, indicating the topics to be covered lecture wise including the evaluation process for each subject and it is duly reviewed by the one of the senior faculty in the department and approved by the head of the department. It is then, made available to the students.
- Timetable in-charge of each department prepares the timetable as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester.
- Time-table is uploaded on the system and displayed in the respective department notice boards.
- The performance of the students is assessed on a continuous basis by conducting two mid exams as per the Solapur University norms per semester where the average is taken of both.
- In addition to the tests, assignments, mini-projects are also the part of Continuous Internal Evaluation.
- The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher.
- The teacher rectifies any error on the spot, if any.
- Finally the Internal Assessment is carried out for 30 marks.

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

##### **Response:**

Yes, Program outcomes, program specific outcomes and course outcomes are stated and displayed on

website and also communicated to teachers and students. These outcomes are as follow.

### **Program Outcomes-**

- Student understood the language and its usage in daily life.
- Students knew the history of Human being, History of Maharashtra, India, and world.
- Students understood the environmental hazards.
- Students knew the Human, Continentals and World geography.
- Student understood the role of ICT in human life.
- Student understood the political condition of India as well as World.
- Student understood the stages of Human mind.
- Co-Curricular activity helped to all round development of student.

### **Program Specific outcomes-**

#### **Department of Marathi**

1. Students Understood important of language in human life and its nature
2. Students Understood the new trends in literature
3. Students Understood form of literature
4. Students are familiar with Marathi folk culture
5. Students got motivation and encouragement form literature. E.g biography
6. Students Understood History of literature
7. Language helped the students for effective communication.

#### **Department of Hindi**

1. Students understood language and its grammar.
2. Students Understood the new trends in Hindi literature
3. Students got motivation and encouragement form literature for biography and autobiography.
4. Students Understood History of literature
5. Student understood the importance of language for effective communication.

#### **Department Of English**

1. Students understood the language and the grammar of English.
2. Students Understood the History of Indian English literature
3. Students Understood the History of British literature
4. Students understood the phonology, morphology, Syntax, Semantics.
5. Students Understood the new trends in literature

#### **Department Of Economics**

1. Student able to manage daily expenditure
2. Student knew the concept of the rupee devaluation.
3. Student knew the financial policy government.

4. Student able to identify the customer.
5. The student understood the budget.
6. The student understood the financial transaction in the banking sector

### Department Of Geography

1. The students Understood background knowledge of Geography and Geology.
2. The students familiarize geomorphological concepts and Processes.
3. The students Understood background knowledge of Geography and Climatology.
4. Students aware about atmospheric phenomena.
5. Student acquainted with the Human race, Racial Classification and Racial conflicts.
6. Student familiarized with the Plateau and Mountains.

### Department Of History

1. Student Understood the primary and secondary source of History
2. Students are able to conduct historical monument Exhibition
3. Students identified structure of the student language gender issues etc.
4. Students able to identified his document as historical document.

### Yoga Course Outcomes

1. Improve physical fitness and Health of the person.
2. Student obtained the things such as Psychological Stability, flexibility.

### Stress Management Outcomes

1. Abled to maintain the stress.
2. Helped to personality development

### Soft Skill Development Outcomes

- Acquired some skill.
- Built up self-confidence.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

The methods of measuring attainment of Program outcomes, Program specific outcomes and course outcomes as follow.

1. Group Discussion are conducted
2. Seminar was arranged.
3. Assignment were collected from students.
4. Survey Method are conducted.
5. Psychological Test are conducted.
6. Interview are taken.
7. Elution Competition are arranged.
8. Debate Competition
9. Sports Competition were organised.
10. Unit Test are conducted.

### 2.6.3 Average pass percentage of Students

**Response:** 67.5

2.6.3.1 Total number of final year students who passed the university examination

Response: 27

2.6.3.2 Total number of final year students who appeared for the examination

Response: 40

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Database of all currently enrolled students	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Average number of research projects per teacher funded by government and non government agencies during the last five years**

**Response:** 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

**File Description**

**Document**

List of research projects and funding details

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**

**Response:**

The faculty is involved in collaborative research activities like paper presentation and participation in seminars, workshops, conferences, etc and publication in national & international journals. The institution provides internet, books, journals, computer lab,reading hall etc. facilities to encourage the researchers

- 1.Organized research oriented guest lectures on research methodology for faculties as well as

students to enhance research

2. Culture Promotes and allows the staff members to go to other institute as a resource person and after that the other institution interact with the staff members to involve in the research work
3. Institution organizes research oriented activities for the students.
4. The institution organizes lectures and speeches of the researchers and felicitation Programs of the researches for forwarding the findings of research Students projects of B.A.II on environmental studies creates awareness of the saving environment Institute are arranged
5. Institute organize to the Study tours BA III Geography Student, as well as village surveys
6. Excursion tour undertaken by the Economics, Geography and History Departments give information about various socio-economic issues.

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description**

**Document**

List of workshops/seminars during the last 5 years

[View Document](#)

### 3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

**Response:** Yes

**File Description**

**Document**

Institutional data in prescribed format

[View Document](#)

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

**Response:** No

**File Description**

**Document**

List of Awardees and Award details

[View Document](#)

**3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years****Response:** 0.24

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	6	1	2

**File Description****Document**

List of research papers by title, author, department, name and year of publication

[View Document](#)

**3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years****Response:** 0.16

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	4	2	2	0

**File Description****Document**

List books and chapters in edited volumes / books published

[View Document](#)

**3.4 Extension Activities****3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

The institutional staff and students encourage and network with Neighbourhood community through: NSS, AIDS Awareness Campaign, Field Surveys, Health Awareness, Female Feticide Campaign, , Women Meets, Mahila Sarpanch Melava, Blood Donation Camp, Samarth Bharat Abhiyan, Disaster Management,

Career Guidance Program, Through these activities following issues are taken in to account

**National Issues:** Save Girl Child, Pulse Polio Camp

**National Service Scheme:** Village Survey, Gram Swachhata and Swachha Bharat Abhiyan, Street plays on superstition eradication, Awareness programs as Vyanamukti Campaign, Women empowerment, Yoga Rallies etc.

**Socio-Economic Issues:** Entrepreneurial Development Women reservation policy Birth and Death anniversaries of eminent leaders, Social reformers, Scientist, Writers etc.

**Traffic Day:-**Traffic day is organized at the institute where students make aware to vehicle drivers about the traffic rules, safety management and spend their day helping commuters on the street.

**Green Earth:-**

The objectives of Green Earth activity:-

1. To aware society about the importance of plantation
2. To inform society about the advantages of cleanliness in their area.
3. To make aware about the ill effects of uses of non bio degradable products such as plastics
4. We promote above objectives through our students by organizing various programs such as no plastic, tree plantation, etc.

**Physical Development:** Physical Exercise, Self-defense of girls

**Health and Hygiene:** Aids Awareness, Health Checkup-HB Checking.

**Blood Donation Camp:-** Blood donation camp is organized in the institute to help blood banks to collect the blood . The institute is organizing blood donation camp from every year

**Holistic Development:** Traditional Day, Sari Day, Rakshabandhan.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>



**3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years****Response:** 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

**File Description****Document**

Number of awards for extension activities in last 5 years

[View Document](#)

**3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years****Response:** 19

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	8	0	3	2

**File Description****Document**

Number of extension and outreach programs conducted with industry,community etc for the last five years

[View Document](#)

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years****Response:** 50.91

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
106	107	89	62	11

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response: 4**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 3**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	1	1	1	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	<a href="#">View Document</a>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

College has sufficient space for all teaching – learning, classrooms, laboratories, computing equipment, etc.

College has campus area of 7 Acre including built up area of 20399 sq.ft. New facilities have been created and the old one have been rejuvenated.

Sr. No	Facility	Quantity	Area in Sq.ft
1	Classroom	10	4476.7
2	Library	01	625
3	NAAC Room	01	253.26
4	Exam Room	01	362.5
5	NSS Room	01	362.5
6	Seminar Hall	01	1500
7	Ladies Room	01	253.2
8	Principal Cabin	01	625
9	Administration Office	01	625
10	Computer Lab	01	526
11	Staff Room	01	625
12	Gymkhana	01	625
13	Store Room	01	253
14	Cultural Room	01	316.6
15	Boys Room	01	316.6

**File Description**

**Document**

[Link for Additional Information](#)

[View Document](#)

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities**

**Response:**

**Indoor Games and Sports Facilities**

Sr. No	Name of Sport	Facility Available	Establishment Year
1	Boxing	Yes	2009
2	Wrestling Mat	Yes	2009
3	Judo	Yes	2006
4	Chess	Yes	2005
5	Taekwondo	Yes	2005
6	Malkham	Yes	2004
7	Weight Lifting	Yes	2007
8	Yogasana	Yes	2011
9	Carom	Yes	2010
10	Gymnasium	Yes	2018

### Outdoor sports facilities:

Sr. No	Particulars	Size	Quantity	Establishment Year
1	Running Track	200 Meter 6 lane	01	2013
2	Long Jump Pit	9*3 Meter	01	2013
3	Kabaddi ground	13*10 Meter	01	2009
4	Kho - kho ground	29*16 Meter	01	2009
5	Volley Ball court	18*9 Meter	01	2009
6	Cricket Pitch	50 Yard	01	2007
7	Shot Put	1.6 Meter	02	2009
8	Javaling	4*45 Meter	08	2009
9	Discusthrow	1.6 Meter	06	2009

### NSS :

College has NSS office furnished and equipped with tools and instruments for camp and Shramdan activity. There is 1 units of 100 volunteers each including boys and girls. NSS undertakes different extension programmes throughout the year. The unit organizes ten days special camp.

### Cultural Activities:

#### A. Art:

Practice hall, Recreation Hall (Auditorium)

Instruments – Laptop – 02, Sound System – 01, Camera – 01

Musical instruments – Tabla -02, Harmonium -01, Pakhwaj – 01, Tal – 02, Tasha

– 02, Basari – 01, Zanj – 01, Dholki - 02, Dhol – 01,

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

**Response:** 36.36

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description	Document
<a href="#">Number of classrooms and seminar halls with ICT enabled facilities</a>	<a href="#">View Document</a>
<a href="#">Link for additional information which is optional</a>	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 79.36

##### 4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
23	26	93	86	19

File Description	Document
<a href="#">Audited utilization statements</a>	<a href="#">View Document</a>
<a href="#">Details of budget allocation, excluding salary during the last five years</a>	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

- *Name of the ILMS -ILMS*
- *Nature Of Automation- Partially*
- *Version- 1.1*
- The College library was established in 2004.
- The library has separate room with 625 sq.ft.
- The Library has well equipped reading Hall.
- Exchange of books entered in the library register.
- In 2018 , the college ILMS Software with 1.1 version.
- The libraries has 2515 books with the combination of Text books, novel, drama, poetry, biography etc.
- The college has made agreement with Hanuman library, Malshiras, which has 24332 books available for reading.

<b>File Description</b>	<b>Document</b>
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

**4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment****Response:**

SR. NO.	YEAR	NAME OF THE BOOK/ MANUSCRIPT	NAME OF THE PUBLISHER	NAME AUTHOR
1	1982	TRIKH-I-SORATH	Bombay Education Society and Press	Ranchopji A
2	1787	Le Bhagvat-Geeta; ou, Dialogues de Kreesna et d'Arjoon	Chez Buisson, Paris - 1787	Sir Charles M. Parraud
3	1904	Ancient India, 2000 B.C.- 800 A.D.	Published by Longmans Green & Co., London - 1904	Romesh C (1848-1909)
4	1905	Hakluytus posthumus, or Purchas his Pilgrimes:	James MacLehose and Sons, Glasgow - 1905	Samuel Pur (1577?-162
5	1917	Third Class in Indian Railways	Gandhi Publications League, Lahore - 1917	M.K.Gandh

6	1975	The Cultural History of India	Oxford University Press - 1975	A.L. Bashan
7	1909	Castes and Tribes of Southern India	Government Press, Madras - 1909	by Kadamb
8	1859	Eastman's Treatise on Counterfeit, Altered and Spurious Bank Notes	M.Niedner, Missouri - 1859	H.G. Eastm
9	1933	The Monetary Problems of India	Macmillan And Company, London - 1933	L.C.Jain
10	1948	The Monetary System Of India	D.B.Taraporevala & Sons, Bombay - 1948	The Moneta India
11	1895	The Indian Silver Currency - An historical and economic study	University Press, Chicago - 1895	Karl Ellstae

The above books are downloaded from Internet. Student reads these manuscripts.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** B. Any 3 of the above



File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.24

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.23	0.05	0.21	0.69	0.04

File Description	Document
Audited statements of accounts	<a href="#">View Document</a>
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

Response: 52.52

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 146

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of library usage by teachers and students	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

#### Response:

- Our College was established in 2004, At that time the college did not have any computer.
- First computer appeared in 2008.
- In 2013-14 Solapur University became digital University.
- The college has 2 computer with Internet facility and one Printer in 2014.
- In 2014, College purchase Ten Computer, One Scanner, One Xerox Machine.
- In 2015, Computers are connected through the LAN facility.
- In 2017, College purchase ten new computer, which helped to established to Well-Equipped Computer lab with Head phones and Mike facility.
- In 2017, College facilate free Wi-fi Internet.
- In addition to above, Computer lab connected through a Shreeram broad brad with 5 mbps speed.
- Now Shreeram Broad brand provide 05-20 mbps.
- In 2017, The College has two laptop, 1 scanner machines.

In short, our college well-equipped computer Lab, which will help to student to update their knowledge.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 4.3.2 Student - Computer ratio

Response: 13.1

File Description	Document
<a href="#">Student - Computer ratio</a>	<a href="#">View Document</a>

### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

<5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: 5-20 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 36.64

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
18	31	11	35	0.66

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Audited statements of accounts.	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The policy of college is to provide adequate infrastructure and enhance academic and administrative quality.

The policy is as follows :

- Infrastructural requirements are collected in oral and written forms through different departments, feedback from stakeholders, classroom improvement committee and maintenance committee.
- These requirements are forwarded to IQAC and LMC for planning and approval.
- After planning and approval accordingly, it is forwarded to the Parent Institution for final sanction.
- Implementation of creation and enhancement of infrastructure is done through Building and Maintenance Committee under the supervision of experts appointed by College and Parent Institute.
- Funds are generated through Government agencies like local governing bodies and society.
- Ramps are constructed at necessary locations to ensure smoother movement within campus.
- Toilet blocks are maintained for such students.
- During examination seating arrangement is made on the ground floor.
- Staff as well as students are ready to help such students in campus.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 37.25

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
79	17	66	32	73

#### File Description

#### Document

Any additional information

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 5.2

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	08	07	05	10

#### File Description

#### Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

Any additional information

[View Document](#)

**5.1.3 Number of capability enhancement and development schemes –**

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 22.87

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	34	36	30	20

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 7.59

#### 5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	8	14	19	0

File Description	Document
Details of the students benefited by VET	<a href="#">View Document</a>

### 5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 4.71

#### 5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	08	00	00	00

File Description	Document
Any additional information	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

### 5.2.2 Percentage of student progression to higher education (previous graduating batch)

**Response:** 23.26

#### 5.2.2.1 Number of outgoing students progressing to higher education

Response: 10

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

**Response:** 18.57

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	2	4	3	8

#### 5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	20	20	15	35



File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Upload supporting data for the same	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

**Response:** 34

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	4	5	7	4

File Description	Document
e-copies of award letters and certificates	<a href="#">View Document</a>
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>

#### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

**Response:**

For the active participation of the students in the various academic and administrative bodies, college creates a platform to empower the students in achieving leadership qualities and implementation of skills.

- Each council has a representative, which is called Class Representative and includes student members too.
- The Class Representative brings forward the suggestions and views if any of the entire class with regards to the teaching, learning administrative, etc.
- The Class Representative helps to maintain harmony and motivates students to share their ideas, interests, and encourages to participate in the institutional co- curricular activities.

We have formed Six committees such as:

1. Library committee
2. Cultural Committee
3. College Academic committee
4. Club Committees
5. Sports & Games Committee
6. Student Council Committee

#### **Role & Responsibilities of the Student council members:**

1. Student council representatives are involved in planning the events semester wise.
2. The members of the council act as a catalyst between students and faculty members.
3. They are the point of communication from the both side.
4. The suggestions of students on various committees' activities are communicated back to the faculty.
5. They help in organizing and implementing the various activities under respective committees

#### **5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year**

**Response:** 22.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
21	23	23	24	23

<b>File Description</b>	<b>Document</b>
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## **5.4 Alumni Engagement**

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

Sameer Gandhi Kala Mahavidyalaya, Malshiras has a robust mechanism. It acts as a bridge between the former students, current students and authorities. The institute regularly interacts with the Sameer Gandhi

Kala Mahavidyalaya Alumni Association and through it also organizes Alumni meet ones in a year and collects the addresses of the Employers through the feedback given by the Alumni.

Events:

- Technical Alumni Meet
- Adoption of poor students
- Blood Donation Camp
- Free Physical Test
- Dinner gathering
- Tea Meet
- Creativity contests for students

#### 5.4.2 Alumni contribution during the last five years

<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: ? 5 Lakhs

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 10

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	02	02	02	02

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

**Vision:**

“Remove the darkness of illiteracy from the society with light of knowledge and produce cultured human resource.”

**Mission:**

- To empower socially, economically and educationally marginalized sections of the rural society of the region.
- Make the students knowledgeable, cultured & responsible citizens
- To cultivate national integrity, social awareness, scientific attitude, and self-esteem among the rural masses through appropriate education.

**Motto of the College- “Vidya Eva Dhanam”**

This is Sanskrit slogan which means knowledge is our permanent property. The above vision and mission statements are in tune with the addressing the needs of society. Our institution is trying to provide the education to empower socially, economically and educationally marginalized sections of the rural society of the region Institution strives to make the students knowledgeable, cultured and responsible citizens An important part of the mission of the Institution is inculcating the moral values such as national integration, social awareness, scientific attitude, etc.

The college plans all its academic, administrative and extensive programmes in tune with the vision and mission of the college. Its organizational structure ensures decentralization of powers and responsibilities. The IQAC is functional and plays the role of catalyst to bring perfect mechanism of the institution pertaining to quality sustenance and enhancement. LMC team paying attention to every quality issues related to the betterment of the institution. Each department has given partial autonomy for taking initiatives in decision making. Steering committee, HoDs, Coordinators, Chairmen of different committees have freedom to bring success through various activities that indicates decentralization of power. There is an excellent support from all the stakeholders regarding planning and implementation of all activities. The feedback from teachers, students helps effectively in decision making, planning and improvements. The college gives representation to the students on various committees.

The college has various committees such as LMC/College Development Committee, Admission Committee, Cultural Committee, NSS Committee, Examination Committee, Women’s Complaint

Committee, Trip Committee, Time-table Committee, IQAC Committee etc. The college run according to rules and regulation of University.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 6.1.2 The institution practices decentralization and participative management

#### Response:

The leadership of the Institute believes in participative management and strives to bring in excellence by structured organizational system with the involvement of all the stakeholders. Various stakeholders of the institute are the members of the statutory bodies and their meetings are conducted regularly.

The Institute collects feedback from the students on teaching, curriculum and support services. The Principal who works closely with administrative team comprising faculties, co-ordinator and senior teachers, offers effective leadership by setting values and participative decision making process, coordinating the academic and administrative aspects.

The Institute promotes culture of participative management at various levels. The Institute involves its stakeholders in important decision making and management process. The Governing Body, the highest policy making body delegates all authority of implementation to the Principal. Employers can participate by offering their expertise for Institute management.

The Institute ensures participative management through a number of strategies: -

- Strategic plan for the activities of an academic year is formed out by the Principal in consultation with the various committees.
- Consultations are sought from the teachers in making decisions related to curriculum, teaching learning and assessment processes.
- The non-teaching staff take care of the smooth running of the administrative system in collaboration with the faculty.
- Teaching and non-teaching members are included in different committees like Academic, Anti-ragging, Co-curricular and Examination Committee.
- Class representative leads to all the activities like Sports, Cultural and Intra-Institute activities etc.
- Feedback from student is collected for the improvement of the services provided.
- Decentralized structure of the administrative system of the Institute in planning and implementation of all activities has developed an atmosphere of co-operation, sharing of knowledge, innovations and empowerment of the staff.
- Empowerment of the faculty members and staff is ensured as they are included in various committees. Thus, they can play active role in policy making and its implementation.
- The Institute promotes the participation of students, faculty and staff in all curricular, co-curricular, extra-curricular, community development & Social works.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

College has a perspective plan of development. Principal, LMC, HOD's of different department and chairpersons/coordinators of various committees take active participation in designing the perspective plan for college. This plan is reviewed from time to time taking into consideration vision, mission, core values, knowledge generation, objectives and strategies in the area of education, management and extension. In preparation of plan, IQAC played its vital role.

The aspects considered for inclusion in the plan are as follows-

#### Academic developments

- ICT based Teaching Learning facilities like provision of LCD projectors and Laptops in classrooms
- Empowerment Faculty to Participate International, National conferences/Seminars and workshop.
- Encouragement to faculty to participate in quality improvement programs and research activities.
- Training of faculty and students to adopt new technology
- Encouragement to students to participate in research activities

#### Financial Resource Generation

- Proposals for obtaining grants from various agencies.

#### Infrastructural Developments

- Reconstruction of Cycle stand.
- Reformation of College Canteen.
- Establishment of basketball court, vehicle parking zone, new classrooms,
- Development of recreational facility.

#### Introduction of new programs

- UG level unit in NCC.
- UG- B.Com, B.Sc
- PG programs – M.A

In this way the college successfully implemented plan such as construction of cycle stand, construction of College canteen.

The aspects considered for inclusion in the plan are as follows:

- Growth in terms of academic programmes that focus on skill based education.
- Computer literacy among staff and students.
- Eco friendly campus.
- Improving the soft skills of students.
- Promote extensive use of ICT in all academic and administrative transactions.
- Awareness campaigns for zero waste campus model, e-waste management, addressing gender issues and aligning our activities with social needs.
- Upgrading the physical infrastructure in terms of water resources, power supply and modifications/repairs. Maintenance of Computer laboratory, Library etc. are included in the future plan.

Action plan by the leadership for fulfilment of the stated mission by:

- Adopting procedures for excellent teaching- learning processes.
- Expansion of infrastructure and human resources to meet the increasing academic and research demands.
- Organizing programmes to inculcate ethical values.

File Description	Document
Any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

For Administrative Set up-

- Functions of various bodies:-

Such as IQAC, Academic Calendar, Teacher's Diary and Time Table Committee, Grievance Redressal Cell/Women's Redressal Cell, Discipline Committee, Anti-ragging Committee, College Magazine Committee, Publicity, student Wallpaper & Extension Activity Committee, Competitive Exam, Placement Cell & Entrepreneurship Development Committee, Computer education and website up gradation Committee, Cultural Committee, Admission Committee, Prospectus Committee, Staff Secretary and staff Academy, Campus Maintenance Committee, Parent and Alumni Association. College Internal & External Examination Committee,, Ladies Room Administration , Stock Maintenance Committee, B.C. Cell &



Standing Committee, Library Committee, Gymkhana and Sports Committee, etc.

***Functions of various bodies-***

1. Admission Committee-

- To arrange first academic year meeting.
- To prepare notice of admission.
- Follow the admission procedure according to University norms.
- To fill up eligibility form of admitted student.
- To make list of Class.

1. Student's Council Committee-

- To arrange first academic year meeting.
- Selection of Class representative.
- Selection of NSS representative.
- Selection of cultural representative.
- Selection of sports representative.
- Selection of Female student representative by Principal.
- Selection of College representative.

1. Educational Trip Committee-

- To arrange first academic year meeting.
- To prepare budget about trip
- To arrange educational tour of various department.
- To show expenditure of trip.

4) Local Managing Committee / College Development Committee:

**Service Rules-**

- Recruitment:

Vacancies, if any, are put before the Governing Body. Then Advertisement is published in newspaper for call for an interview. Applications are shortlisted by committee. Interview for the shortlisted candidates are scheduled. After the interview, committee prepares a report and sends same to the Principal/LMC for approval. After approval by Principal/LMC, appointment letters are issued by appropriate authority to the selected candidates. Then Joining reports are received from the candidates who join the Institute.

- **Procedures recruitment**

Approval from Joint Director/University
---

Advertisement of Recruitment
------------------------------

Selection From LMC/University Member
--------------------------------------

- **Promotion:**

Staff Welfare committee prepares a list of such staff members as are held by them suitable for promotion to the service. This process starts with the self-appraisal form, followed by committee evaluation and finally, the Principal will review the form and provide his remarks on the evaluation.

Grievance Redressal Mechanism:

- Teaching & non-teaching staff members are advised to approach Grievance Committee for grievance (with regards to service rules) redressal, if any. After receiving an application, the committee may hear the staff member in person and address the redressal within appropriate time. The staff member if dissatisfied with the decision of above mentioned committee may make an appeal to the Principal whose decision will be final.

### Grievance Redressal System

Grievance Collection
----------------------

Analyze of Grievance
----------------------

Implementation of Grievance
-----------------------------

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

**6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination**

**A. All 5 of the above**

**B. Any 4 of the above**

**C. Any 3 of the above**

**D. Any 2 of the above**

**Response: B. Any 4 of the above**

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>
Screen shots of user interfaces	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

##### **Response:**

The college has several committees such as

1. IQAC Committee.
2. Academic Calendar, Teacher's Diary and Time Table Committee.
3. Grievance Redressal Cell/Women's Redressal Cell,
4. Discipline Committee,
5. Anti-ragging Committee,
6. College Magazine Committee,
7. Publicity, student Wallpaper & Extension Activity Committee,
8. Placement Cell & Entrepreneurship Development Committee,
9. Cultural Committee,
10. Admission Committee,
11. Prospectus Committee,
12. Staff Secretary and staff Academy Campus Maintenance Committee,
13. Parent and Alumni Association College Internal & External Examination Committee,,
14. B.C. Cell & Standing Committee,
15. University Affiliation Committee,
16. Library Committee ,
17. Gymkhana and Sports Committee,
18. N.S.S. Advisory and Working Committee ,
19. Remedial Coaching , Health Centre Committee ,
20. Feed Back Committee,
21. Students' Council.
22. RTI Committee

**The LMC Committee established in 2004. Last meeting of LMC held on 28th Oct 2017. The Minutes of this meeting as follow.**

##### **Minutes of LMC Meeting held on 13th Jan 2014.**

The meeting was attended by the following members:

Sr No	Name of the Person	Designation
1	Mr.Panchwagh S S	President
2	Adv. Kulkarni M V	Member
3	Dr. Patil M S	Member
4	Dr. Pawar U S	Member
5	Dr. Gejage D S	Member
6	Mr. Bhojane D H	Member
7	Mr. Adat P A	Member
8	Pri. Jagtap J P	Secretary

- The meeting began with a prayer, followed by an introduction of those present member.
- Mr. Adat read previous meetings minutes.
- Dr. Gejage Presented agenda of the meeting.

Subjects of meetings presented by Principal Jagtap J P

- Construction of Cycle Stand.
- Construction of College Canteen.

Subjects of meetings presented by Mr.Panchwagh S S

- To renew of approval letter of affiliation.
- To introduce of Commerce Faculty

Approval of Subject by President of Meeting.

- Construction of Cycle Stand.
- Construction of College Canteen.
- To renew of approval letter of affiliation.

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

#### Response:

The management of the parent institution and the college has several welfare measures for the wellbeing of teaching and administrative staff.

#### Welfare measures by institution for Teacher and Non-Teaching Staff

- Advanced payment is granted to staff and faculty to meet emergency situation expenses.
- Fund provide (T.A./D.A.) for research paper presentations to faculty.

- The institution sanctions duty leave for orientation, refresher courses, seminars
- Conferences and workshops, etc.
- Staff welfare committee contributes to the needy employees and felicitates them for their achievement.
- Felicitations of staff at Annual Prize Distribution ceremony.
- Facility of Free Internet Service.
- Facility of free access of Library.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response:** 29.52

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	4	4	2	0

#### File Description

#### Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

### 6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

#### 6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 3.33

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

#### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

College evaluates faculty on the basis of self-appraisal report and Feedback from students.

- Departmental and individual analysis of University examination results is done. Principal discusses the result analysis with HODs for improvement.
- The chairpersons/coordinators of co-curricular and extracurricular activities submit their planning and annual reports to IQAC.
- IQAC regularly reviews the performance of curricular, co-curricular, and extracurricular activities and necessary suggestions are given for better improvements.
- IQAC obtains feedback on teacher and institutional performance from students on various parameters.
- Feedback committee analyses the feedback and accordingly appreciation /instructions are given concerned staff about their performance.
- Academic diary is maintained by each faculty member which reflects their overall performance during the academic year.

Observation may be an important tool in appraisal for teaching as well as non-teaching staff. It can:

- Identify particular strengths of a member of staff.
- Identify areas for development.
- Provide useful information for improvement.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

At the beginning of every financial year, the budgetary provision is made and proper planning is done for each major financial head

- An account is audited by Chartered Accountant every year
- Management takes the final decision and gives major guidelines for utilization of all financial resources
- Management gives some financial assistance for development program & looks after utilization and auditing
- The final account of the college is audited every year by a Chartered Accountant as an internal auditor

The last audit of the Institution is done at the end of financial year

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III)

Response: 6.98

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.52	1	1.99	2.51	0.96

File Description	Document
Annual statements of accounts	<a href="#">View Document</a>
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Response:

The college collected funds from students as a tuition fee, Gymkhana Fee, Magazine Fee, Library fee and deposit fee, college exam fee, some persons.

<i>Institutional strategies for mobilization of funds</i>	<i>Optimal utilization of resources</i>	<i>Fund received from</i>
Admission Fee	Vadhapan Din	Mr. Kale Vaman
Tuition Fee	Elocution Competition	Mr. Pise Rajabhau
Stationary Charges	Independence Day	Mr. Panchwagh Prak
Registration Charges	Republic Day	Mr. Dev Prasad
Library Fee and deposit	Spectrum Week	Mr. Maske Dhanajay
Gymkhana Fee	Celebration of Birth and Death Anniversary	Mr. Gorad Shankar
College Development Fund	College Stationary	Mr. Mahamuni Visw
Parking Fee	College Development	Mr. Maske Vijay
	Book Purchase	Mr. Maske Dhondira
	Equipment Purchase	Mr. Despande Moha
	Expenditure on internal college Exam	Mr. Maske Kailas

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

##### Response:

As the institute is going for NAAC process of cycle-1, IQAC has been established as per the guidelines of NAAC recently. Internal monitoring committee works is to support the efficient functioning of academic activities.

The academic monitoring committee consists of two management representatives, one renowned academician, one industry expert and Principal.

Following are the major points on which yearly monitoring is carried out:



- Quality of Teaching and the methodology
- Co-curricular activities
- Student performance in examinations
- Placements
- Faculty contributions in research
- Attainment of course outcomes
- Classroom sessions are made more interactive involving group discussions.
- Teaching is made more 'conceptual knowledge' oriented.
- Implementation of innovative methods in teaching methodology.
- Preparing students for the final placements.
- Various co-curricular activities which are contemporary in nature are included regularly in academic calendar.
- Faculty members are encouraged by the institute for contributing in research work.

Sr. No	Decisions of the IQAC
01	Provision of Wi Fi campus
02	Vishnupant Kulkarni Elocution competition
03	Provision of CCTV Camera's at Campus
04	Provision of RO water purifiers for staff and students

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

The IQAC of our college is functional. It has three dimensional approaches to build, sustain and enhance quality. It is a driving force, the think tank to build and ensure a decentralized and participative quality for making teaching learning process effectively. It consults every factor related to this process and makes provision of necessary things in the campus. The IQAC contributes in the following manner:

1. The IQAC calls the general meet of all the heads and chairmen of various committees are asked to prepare future plan for next academic year.
2. In the beginning of the year, all the heads are asked to look after annual planning made by concerned faculty members.
3. All the teachers are motivated to make use of ICT in the teaching –learning process.
4. All the teachers are encouraged to participate in workshop/ seminars/conferences to be held at different places.

5. The IQAC also discusses about the results of last year and tries to update the situation of that particular subject discussing with the concern teachers.
6. The IQAC suggest to available a internet, LCD projector, laptops at different places.
7. The IQAC looks into each and every minor and major incidents take place in the class and out of the class to assure and sustain the quality of teaching-learning.
8. The IQAC has made it obligatory to obtain feedback from final year students of all subjects regarding teaching learning process to ensure improvements.

Sr. No	Decisions of the IQAC	Sta	Imple
01	Provision Seminar Hall with ICT		Impl
02	Arrangement of Field visit/ survey		Impl

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 1.8

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	2	1

File Description	Document
<a href="#">Number of quality initiatives by IQAC per year for promoting quality culture</a>	<a href="#">View Document</a>
<a href="#">IQAC link</a>	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

*Incremental improvement* is an approach to process *improvement* in which college focus efforts on smaller solutions that slowly but surely move toward success.

*The college's improvements as follow-*

- The CCTV cameras installed in the year 2016.
- The college made a campus Wi-Fi Facility.
- The construction of Seminar Hall with projector.
- Construction of Cycle stand.
- Since 2013, the college administrative office became a less Paper office.
- The College purchased twenty computer, which was helpful to prepare Computer Lab.
- The college purchased some rare books, reference book, syllabus books etc.
- Faculty member using new innovative methods of teaching such as PPT Presentation, Group Discussion, Field Visit, Role Play etc.
- Conducted various Sport matches such as Judo, Wrestling, 100 mt Running etc.
- The college design a website. [www.hpsmalshiras.org](http://www.hpsmalshiras.org)

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

**7.1.1 Number of gender equity promotion programs organized by the institution during the last five years**

**Response:** 12

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	2	2	2	2

**File Description**

**Document**

List of gender equity promotion programs organized by the institution

[View Document](#)

**7.1.2**

**1. Institution shows gender sensitivity in providing facilities such as:**

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

**Response:**

1. Safety and Security- The College provide safety and security for students, facility like Ladies/Boys Common room, Bus Facility, CCTV Camera Security Guard etc. if any emergency the college took the help of police.

2. Counseling- The College arranged various Counseling and Guidance program as follow

Sr. No	Academ
1	201
2	201
3	201
4	201
5	201

3. Common Room- There are three common rooms for student and teaching staff, one for Boys and Second for Girl student, one for Teaching Staff.

**7.1.3 Alternate Energy initiatives such as:**

### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 20

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 600

7.1.3.2 Total annual power requirement (in KWH)

Response: 3000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 69.5

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 2085

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 3000

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

- Solid waste management- Placing solid waste collection drop boxes at appropriate places. There are fifteen Dustbin for Solid waste management Collection.
- Liquid waste management - There is Seven Dustbin for Liquid and Wet waste management.

E-waste management-

- The refilling of toner cartridges of printers is outsourced which enables the reuse of the toners and reduce the e-waste.
- The students and staff are encouraged to store their data in the soft format on their own mail drive to limit the use of CDs.
- The minor repairs are set right by the staff and the lab assistant and major repairs by the professional technicians on call basis and timely.
- It is unavoidable to dispose them to the scrap merchants and these are replaced with new ones.
- Electronic goods are put into optimum use.
- UPS batteries are recharged, repaired, exchanged by the suppliers.

### 7.1.6 Rain water harvesting structures and utilization in the campus

**Response:**

Last few years the climate change is emerging as foremost challenge and this refers to any change in climatic variables. Rainfall is the key climatic variable, which is highly erratic in nature and can have long-term inferences in respect of its quality and quantity of water.

Rain water harvesting and utilization in the campus as follow.

- Establishment of Rain Water Harvesting systems.
- Tube well recharging.
- Tree plantation, demonstrates and integrates climate issues into curriculum.
- Collection of rain water from roof top.
- Reducing flow rate of water at sinks in canteen and other places.
- Plantation of drought resistant plants.
- Roof top water harvesting for ground water recharge.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

**Response:**

1. **Bicycles-** The college has constructed cycle stand in 2015. So fifty percent students used bicycle for transportation.
2. **Public Transport** – There are fifty percent students used public transportation. The public transportation mediums such as Bus, Two- Wheeler, Four- Wheeler, Taxi, Auto etc.
3. **Pedestrian Friendly Roads Plastic free campus-** In our campus, there is some-scale littering of plastic articles. These include plastic bags, cups, chocolate wrappers and plastic sheets. In this aspect, the Nature Club is taking the initiative to solve this problem in a phased manner. Immediate steps are taken such as provide a large number of dustbins at all major parts of the campus, put up signboards declaring a litter free zone, bring about awareness to the students by giving talk.
4. **Less Paper Usage office-** Since 2011 Solapur University became digital so there is less usage of paper in college. The college have three computer at office. All data saved at computer so very less paper used in office. The college use web site for exam, admission notice.
5. **Green landscaping with trees and plants-** The campus is beautified with the plantation of 350 trees.
6. Tree plantation camp arranged during the Honorable Late Shree Vishnupant Vitthalrao Kulkarni birth anniversary.
7. Tree plantation camp arranged during the NSS Camp.
8. Required quality plants are regularly purchased from nurseries.
9. Wild plants are purchased from forest departmental nursery.

Sr No	Content	Student		Teaching Staff	
		Male	Female	Male	
1.	Bicycle User	60	65	02	
1.	Public Transport User	75	50	15	

Types of Plants	Number of Plants
Yew Trees	60
Teak Tree	07
Chhiku	1
Mango	1
Aapta Tree	40
Neem Tree	30
Areaca Palm	01
Vad	10
Other Trees	200
<b>Total</b>	<b>350</b>

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary

**component during the last five years****Response:** 0.52

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.28	0.25	0.24	0.25	0.15

**File Description****Document**

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

**A. 7 and more of the above****B. At least 6 of the above****C. At least 4 of the above****D. At least 2 of the above****Response:** D. At least 2 of the above**File Description****Document**

Resources available in the institution for Divyangjan

[View Document](#)

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**



**Response: 62**

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	14	11	12	10

**File Description****Document**

Number of Specific initiatives to address locational advantages and disadvantages

[View Document](#)**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)****Response: 62**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
15	14	11	12	10

**File Description****Document**

Details of initiatives taken to engage with local community during the last five years

[View Document](#)**7.1.12****Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff****Response: Yes****7.1.13 Display of core values in the institution and on its website****Response: Yes****7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

<b>Response:</b> Yes	
<b>File Description</b>	<b>Document</b>
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>

<b>7.1.15 The institution offers a course on Human Values and professional ethics</b>	
<b>Response:</b> Yes	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

<b>7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions</b>	
<b>Response:</b> Yes	
<b>File Description</b>	<b>Document</b>
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

<b>7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</b>	
<b>Response:</b> 5	
<b>File Description</b>	<b>Document</b>
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

<b>7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities</b>		
<b>Response:</b>		
Institutions diligently and with favor follows and practices all prominent national and state functions. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Republic Day, Independence Day, Ganesh Festival, Guru Purnima, Gandhi Jayanti ,Shivaji Jayanti etc.		
Sr.No	<b>Birth / Death anniversaries of the great Indian personalities.</b>	Date

1	Savitribai Fule Birth Anniversary	3rd Janua
2	Swami Vivekand Birth Anniversary	12th Janua
3	Lokmanya Tilak Birth Anniversary	23rd Jul
4	Mahatma Gandhi Birth Anniversary	2nd Octob
5	Dr. Babasaheb Birth Anniversary	14th Apr
6	Dr. Servpally Radhkrishan Birth Anniversary	5th Septem
7	Sant Ghadgebaba Death Anniversary	20th Decem

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

Yes, the college is continuously improving and refining the financial and accounting products to meet the tough challenges of education industry. So they are fully customizable, flexible and scalable. The college maintain efficient, transparent and accurate financial and accounting records to eliminate manual calculation, reduce costs, increase productivity and drive revenue. Our financial and accounting products and provide real time visibility into financial performance of institutions. Streamline financial, accounting, budgeting and inventory processes and dramatically improve compliance to regulatory standards.

The functions of the institution and its academic and administrative units are governed by the principles of participation and transparency. Formulation of development objectives, directives and guidelines with specific plans for implementation by aligning the academic and administrative aspects improves the overall quality of the institutional provisions. Effective leadership by setting values and participative decision-making process is key not only to achieve the vision, mission and goals of the institution but also in building the organizational culture. The formal and informal arrangements in the institution to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its vision. The institution has developed strategies for mobilizing resources and ensures transparency in financial management of the institution. Budgeting and optimum utilization of finance as well as mobilization of resources are the key issues handled by the Administrative Management. There are established procedures and processes for planning and allocation of financial resources which leads to effective & efficient use of financial resources. The Budget Process which is an inclusive and collaborative process is as follows: Departmental Budget Templates are circulated to collect the Budget Requirements for the forthcoming year. The respective HODs of the departments then submit the requirements in the Standardized format which are consolidated. The various heads of the budget include the department capital requirements, staff cost based on the manpower plan, student & faculty related expenses, event expenses, research & development, administrative, repairs & maintenance & other infrastructure related expenses, etc. The utilization of the current year approved budget along with the budget projected for the forthcoming year is presented to the Finance Committee after discussions in the LMC Committee. After the approval of the finance committee, it is also approved by the LMC committee. Feedback from the stakeholders on a regular basis and acting on the same is an effective mechanism to ensure transparency and effective management.

## 7.2 Best Practices

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

**Response:**

**Best Practice- 1**

**Title- Tree Plantation and water conservation in campus and adopted village.**

**Objectives-**

- To reduce global Warming.
- To reduce greenhouses gases.
- To make a campus/village Eco-friendly.
- To create Environmental awareness.

**Context:-**

Tree planting is the process transplanting tree seeding, generally for forestry, land, reclamation, or land scraping purpose. It differs from the transplantation of larger trees in arboriculture and from the lower cost but slower and less reliable distribution of tree seeds.

**Water conservation** includes all the policies, strategies and activities made to sustainably manage the natural resource fresh water, to protect the water environment, and to meet the current and future human demand. Population, household size, and growth and affluence all affect how much water is used. Factors such as climate change have increased pressures on natural water resources especially in manufacturing and agricultural irrigation. Many US cities have already implemented policies aimed at water conservation, with much success.

**Practice:-**

- Various types of plants are planted in campus. Herb, Shrub, trees like ornamental, Flowering, Medicinal, Climber, Cacti and Succulents and Spices.
- Tree plantation through NSS camp, Staff, Volunteer student.
- Tree plantation in Botanical Garden and Horticulture Garden. E.g. Coconut, Mango, Orange, Lime etc.
- Felicitate of chief guest by giving plant.
- College build mini dam in campus.
- Through NSS unit build mini dam in various villages. E.g. Trivedi, Goradwadi, Trangphal, Bhambhurdi etc.
- Collection of water from college's building roof.

**Evidence of Success:-**

- <https://www.hspsmalshiras.org/copy-of-home-1?lightbox=dataItem-je5hcx61>
- <https://www.hspsmalshiras.org/copy-of-home-1?lightbox=dataItem-je5hcx48>

**Problems Encountered and Recourse Required:-**

- The college is situated in rain shadow area of Western Maharashtra.
- Water can collect only in rainy season.
- Lack of fertile soil for tree plantation.
- Lack of tree plant. E.g. *Abutilion ranadaie*, *Ceropegia hirsutae*.
- Lack of Human and Technical resource.

## **Best Practice: - 2**

### **Title: To Help Poor and Needy Student**

#### **Objective:**

- To give better higher education
- All round development of student
- To Create a confidence among the student
- To provide opportunities in career.
- Empowerment of girl student.
- Students are given as Vishnupant Kulkarni Scholarship.
- LMC member paid the fees of needy student.
- College gives a concession in Sports and cultural activities regarding fees.
- To provide counselling for guardians.
- Faculty always ready to help poor and needy student.
- Free access of Internet at college.
- To provide free guidance for personality development.
- To provide free guidance for the competitive exam.

#### **Problems Encountered-**

- Illiteracy among the parents.
- Psychological condition of student about higher education.
- Lack of transportation.
- Customs and traditional background.

#### **Evidences-**

#### **Practices**

- Students are given as Vishnupant Kulkarni Scholarship.
- LMC member paid the fees of needy student.
- College gives a concession in Sports and cultural activities regarding fees.
- To provide counselling for guardians.
- Faculty always ready to help poor and needy student.
- Free access of Internet at college.
- To provide free guidance for personality development.

- To provide free guidance for the competitive exam.

File Description	Document
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

The college is located in the rain shadow area of Eastern Ranges of Sahyadri Ghats, on the boundary of Western Maharashtra's district like Pune, Satara and Solapur. The great visionary social worker and veteran politician Honorable late Vishnupant Kulkarni took wise decision to establish a college for girl students. On 14th August 2004, the college established as Sameer Gandhi Kala Mahavidyala Malshiras. When college established there are 22 enroll for admission. but this year 76 girls pursuing their education. Girl-students enrollment on additopnal document.

To empowerment of girl this is the first vision of this college. The college took several initiatives for women's empowerment. The initiatives as follow,

- Personal counselling conducted for girl's student Education.
- The college gave concession to girl student for admission.
- The college provide stationary to girl student.
- 'Vishnupant Kulkarni' scholarship gives to every year for First rank girl student.
- To arrange 'Police Recruitment Training camp'.
- To provide UPSC, MPSC preparation/ reference material.

File Description	Document
<a href="#">Any additional information</a>	<a href="#">View Document</a>
<a href="#">Link for Additional Information</a>	<a href="#">View Document</a>

## 5. CONCLUSION

---

### **Additional Information :**

- The enrollment of student in reserve category in excellent.
- The college help needy student.e.g Vishnupant Kulkarni Scholarship.
- Enrollment of girls student is increasing per year.
- To provide better career opportunity guidance.
- College help the student for all round development.

### **Concluding Remarks :**

In this way, Sameer Gandhi Kala Mahavidyalaya, Malshiras established with great vision “Remove the darkness of illiteracy from the society with light of knowledge and produce cultured human resource.” and the continuously progressing to achieve it.